

# Summary Notes of the 120th School Council Meeting

## On 12 February 2018

### 1. Principal's Report

A.

Admissions – the Year 1 (2018) admission programme was completed during the first week of February. We piloted a new scheme for ESF this year whereby students from ESF kindergartens were not 'interviewed' at SJS. Rather, they were observed by the SJS admission team in their kindergarten setting and applications were analysed and discussed during assessment meetings involving SJS and kindergarten staff. Parents of the kindergarten applicants met with a member of the SJS team. A review of pilot programme will be presented at the next meeting.

Admission decisions regarding children from kindergartens outside the ESF family were made using the existing process.

All our Year 1 vacancies for August 2018 have been filled and we continue to manage a substantial waiting list for places.

B.

Staffing – we will experience a relatively small turnover of teaching staff at the end of this academic year. Appointment offers have been made to candidates for vacant PYP Coordinator, Music Teacher and Class Teacher posts. Details will be circulated once the applicants have completed the Child Safety and Qualification checks and the appointments are confirmed.

C. Curriculum

1. Residential Camp Review – A review

of the Camp Programme 2017/18 was presented to Council. The success of the Y4, 5 and 6 camps was celebrated and list of actions and improvements will be considered for the camp planning for the 2018/19 academic year.

2. An analysis of the Standardised Assessment Results (InCAS Y3 and 5 and ISA Y4 and 6) was presented to Council. It was noted that SJS students, as a group, performed well in the assessments and the average year group scores were generally above the ESF and InCAS/ISA average scores.
3. Council were presented with an update of the PYP Self Study process. It was noted that the IBO Evaluation Team will be meeting with various school stakeholder groups (parents, staff, students and School Council during the visit from 26 – 28 March 2018.

4. Year 6 Beijing Trip (14-18 May 2018)  
– Council received an update on the organisation of this trip. The possibility of adding an extra accompanying staff member to further ensure the safety and security of the students, was discussed. Decisions will be made following consideration of discussions with the travel company.

D.

Facilities, Health and Safety – The periodic H&S report was presented to Council and it was noted that no major incidents occurred. The procedures put in place by the school to counter the spread of the influenza virus was noted. It was noted that the anti-slip solution for the external corridors, as sourced by the school was awaiting approval from the ESF Facilities Department.

E.

Finance – The 2017-2018 Income and Expenditure report as at 31 December 2017 was approved by Council.

F.

Policies and Procedures

1. A Procedure for the Acceptable Use of Photography and Video was endorsed by Council and will be uploaded to the school Gateway.
2. Positive Relationship Policy (draft) was discussed. The work on this policy has arisen in response to the need to revamp the Behaviour Management Policy in order to better reflect the school values and 'Positive Education' ethos. Council requested a more comprehensive breakdown of the procedures which underpin the policy. The revised policy and procedures will be presented in the next meeting.

## 2. School Council Chair Report

Chair updated Council on the requirement for schools to develop a school specific and more comprehensive risk register. It was suggested that the ESF Facilities Director be invited to the next meeting to provide clarity on the requirement.

## 3. PTA Report

The PTA representative informed Council that the Committee will be exploring the possibility of inviting the Department of Health to offer influenza vaccinations at school. The school will investigate the feasibility and child safety concerns of the suggested proposal and will revert to the PTA Committee.

The PTA representative reported that there have been concerns raised by parents about the arrangement of swimming programme. Information and the rationale for the programme arrangement will be shared with the PTA Committee.

The date for the next meeting of School Council is 23 April 2018.

**Annie Ho**  
**Chair**

**Perry Tunesi**  
**Principal**

#### **4. CEO Report**

Training for School Council members will be held on 26 February 2018 and 20 March 2018 from 6.00 – 7.30pm.

The ESF 50th Anniversary Carnival will be held on 17 March at King George V School.

#### **5. Any Other Business**

It was suggested that a summary of School Council meeting notes be uploaded to the SJS website and included in the School Newsletter.